

**Horner Park Advisory Council
Monthly Meeting
Wednesday July 1, 2020 at 7:00 p.m.
Remote Meeting (Conference Call)**

MEETING MINUTES

Attendees:

Amy Jahnke
Daniel Honigman
Diane Sutliff
Erica Beutler
John O'Connell
Teresa Weed (Spark Montessori)

Amy called the meeting to order at 7:05pm.

Review of June Minutes:

Daniel motioned to approve minutes (with amendments). Amy seconded. All in favor, no abstentions. Minutes were approved.

Reports:

Treasurer's Report:

- No report as of the meeting time, due to the late receipt of the June 2020 statement. The June 2020 reports will be sent under separate cover.
- Diane filed the 990 form and will be compiling instructions/tips to complete the form in the future.

Dog Friendly Area (DFA) Committee Report:

- Reopened on June 8, with the gates mostly repaired
- Calendar contest is starting. People can submit photos on Facebook from July 5th through the 18th; voting occurs on Facebook through "Likes" and the calendars will be released in September.
- "Adopt-a-Bench" program for the DFA; raising funds before the next phase of work begins to maximize effort.
- Had a \$2,000 contribution in late May, and was waiting on additional funds that were committed for June.
- DFA Facebook page passed the 2,500 "Like" milestone.

Park Briefs:

- **Horner Park:**
 - **Earth Mound:**
 - HPAC sent its letter of support for the mound project to the Army Corp of Engineers.
 - **Nature Play Space:**
 - Peter to connect with Teresa Weed (Spark Montessori) to get her involved in the subcommittee,
 - Tennis and basketball courts being used by Midtown Tennis Club from 8-10am.
 - **Takeaway for next meeting:** Discuss formal permitting requirement for park leasing (e.g. league softball).
 - **Trees:**
 - Peter to follow-up with Deb around Nature Play Space and by the riverfront area.
- **Ravenswood Manor Park:**
 - There was an update on the Nora Leonard memorial tree funds; they are being used elsewhere.
- **Jacob Playlot:** No report.
- **Sunken Garden:** No report.
- **Buffalo Park:** No report.

Stewardship Committee:

- **Buffalo Park:**
 - North garden weeded, and the SE planters were planted.
 - No updates on RMIA request to fund improvements.
- **Ravenswood Manor Park**
 - John O. is maintaining the path and wired up some sticks to the fence area.
 - John O. to follow up with John F. about identifying resilient trees from Openland.
- **Horner Park:** No report.
- **Jacob Playlot:** No report.
- **Sunken Garden:** No report.

Communications Committee:

- Discussion around negative response on Portage park Facebook post (sent under separate cover).
 - Next steps:

- Erica to draft an outline for a HPAC site post about the history of the Portage Walking Museum and our support. The post will include a letter of support.
 - John and Amy to review.
 - Amy to draft a post regarding park event policies and work with (e.g. who to contact) Deb.
 - Daniel and Amy completed interviews of key HPAC members to discuss internal communications needs. Next steps will be to compile and begin to vet platforms.

Farmer’s Market Committee:

- There will be no regular Farmer’s Market in 2020.
- The committee investigated alternate order/delivery options, but it didn’t work out.
- The committee has created a spreadsheet with vendor contact information for customers to order directly from if they’d like.

Nominating Committee:

- Virtual meeting to be held 7/14. John O. to send an invite.
- Please spread the word for officer roles (e.g. treasurer, secretary)

Concert Committee:

- Report sent written report under separate cover via email. Main portion of email update is pasted below:
 1. *We sent a letter to all of our sponsors and subscribers...notifying them that the Concert Series for 2020 was cancelled due to circumstances beyond our control. In the letter, we informed them that we would appreciate a “do over” in 2021, so we would count their payment towards 2021. We told them that if they wanted a refund we would certainly provide one, but to date I have not received any requests for a refund.*
 2. *I personally let all producers know that the season was cancelled, and I asked them to inform their artists that we’ll schedule them in 2021. Everyone has been extremely understanding as they realize there is nothing we can do. They all assumed they would be getting such a call.*
 3. *The Park District contacted me about our application for the season, regarding dates that were not going to be allowed based on current events. I let the Park District know that we were not planning to hold any concerts this season, so they know our application will not move forward.*

Website Committee: No report

New Business:

- Workout station request via email. Concept received general support, but will table for next meeting.
- Fourth of July fireworks security. No discussion
- Teresa asked about if Spark Montessori students can pick some specific weeds from the Nature Area. Erica recommended Teresa get in contact with Pete Leki under separate cover, and will share his email address.

Old Business:

- **Bus stop name request:** The naming request was submitted in June. There has not been a response as of yet.
- **Recognition for Deb Mell:** Nothing to report.

Announcements: None

Attachments:

- Minutes from June's HPAC meeting (under separate cover).

Motion to Adjourn: Amy motioned to adjourn, Daniel seconded. Motion carried.

Next Monthly Meeting

August 5 @ 7:00 pm – Horner Fieldhouse if possible; Remote Meeting if not