

**Horner Park Advisory Council
Monthly Meeting, Horner Park Fieldhouse
January 9, 2019**

Attendees:

Peter Schlossman, President, presiding
Kevin Anderson
Aliza Becker
Erica Beutler
John Friedmann, Vice President
Amy Jahnke, Vice President
Alan Mueller
John O'Connell
Thomas Sesko

Meeting called to order 7:06 PM

MINUTES

November and December Minutes: For the December minutes, on the Irving Park Bridge underpass groundbreaking ceremony, it was held on November 18, and also in attendance were CDOT Commissioner Rebeka Scheinfeld, and active Transportation Alliance's Ron Burke. Both months minutes were approved with these corrections.

TREASURER'S REPORT

- Treasurer Diane Sutliff sent reports in advance, but was not in attendance for a presentation. (Subsequently provided by Peter):

\$15,474.10 in checking

\$115,086.01 in money market

\$519.80 in Paypal

Total \$131,079.91

- Spending requests:
 - Dog-Friendly Area: Peter and Erica have met with representatives of Baxter & Woodman, an engineering firm that will prepare important documents for the next phase of the DFA. They gave us a contract for \$15,000, a 25% discount off their normal fee for this service. Included in the engagement will be work on permits, engineering, topographical survey, demolition, utility drawings, and most importantly, storm water drainage management plan. HPAC received a certificate of insurance with CPD listed as additional insured. Costs for permits themselves would be additional.

A Motion was made by Erica to allocate up to \$15,000 from the HPAC General Fund to fulfill the B&W contract for design, engineering and construction documents for the DFA. Motion seconded. After discussion, Motion approved.

- Ash Tree inoculation: John Friedmann asked for \$7,200 from the General Fund for Kinnucan Tree Service to engage in the triannual inoculation for the ash trees at Horner Park. This is 10% more than spent 3 years ago. The service will be this spring.

A Motion was made by John Friedmann to allocate \$7,200 from General Funds for ash tree inoculation in 2019. Motion seconded. After discussion, Motion approved.

Park Briefs:

Horner:

- NW Portage Walking Museum/Santiago X Earth Mound Project: John Friedmann noted that the Field Museum (staff: Jason Campbell) is partnering with the American Indian Center on the execution of this improvement. There will be a fundraiser at the Field Museum. He is hoping CPD can donate some of the building materials. The Menominee Tribe may donate replacement trees for any that would be felled. (There was a short discussion of the tree felling recently at River Park due to the dam removal.)
- Nature Play Space: There will be another meeting in January of the design concept; all are welcome. There will be two areas planned: near the Little Field House and near Berteau. There would then be a public meeting to discuss the plan.
- Irving Park Road fence replacement: No word on when the fencing will be replaced.
- Woodshop part replacement: Eric informed Peter that saw repairs will be more extensive than the originally approved expense for replacement parts. He hasn't spent the allocated money yet, and may come back to HPAC for an increased request.
- Mulch along new path at river: Areas of the new path get muddy, causing hikers to go off-path and trample native plantings. Mulch could help, but there may be structural issues that need closer inspection. We need to inform CPD. Another suggestion was for there to be a few wooden boards deployed, similar to a "plank road." John Friedmann will follow up.
- Garbage: Aliza noted that trash is pervasive through the winter. She has been policing an adopted area, and suggested we support an "adopt your area" campaign. Another issue is that near the river path entrances, Flood Bros. is not picking up the cans that are on walk spurs – they rarely leave the figure "8" to collect all trash in the park. The Council found this unacceptable; contracts for trash removal should be for all trash cans on the walks. Aliza will discuss with Deb can placement. Peter will make a map of Horner for can disbursement discussion.
- Chicago River Day: May 11: We have been approached by Friends of the River to resume participation in River Day, on hiatus at Horner these past few years while the construction fence was up. John Friedmann agreed to be site captain that day, and will also look into having a crew focus on invasives like buckthorn that either did not get removed or are regenerating.
- DFA: A fundraiser was recently held at STAY. Approximately 50 blankets were sold, netting us \$1,250. Erica also reports she sold all of the 2019 Dog Calendars.

- Phase II of the DFA, which will include a paved entry, small dog cordoned area, and mulch in spring to help reduce mud. There may be a “Phase III” once more money is raised for amenities like berms and a water feature. Another fundraiser is planned for spring.
- The issue was raised that dog owners are using the new tennis courts to exercise their pets; this is damaging to these expensive improvements. It was suggested we sponsor information signs discouraging the practice. We should also use social media. Amy will work with Deb on a “message from HPAC.” It was noted that despite the new DFA, there are still many dogs off-leash on the ball fields; this can only be resolved through better police enforcement and citation.

Ravenswood Manor Park:

- No word back from CPD as to replacement of the dead tree on the parkway at the point of Francisco at the L tracks.
- A short discussion on consideration of removal of the snow fence on Eastwood, protecting recent seeding and sodding. It was agreed to allow the fencing to remain into spring.
- John O’Connell noted that the bollards at Ravenswood Manor Park, both on Francisco and Manor, which were installed almost 30 years ago when Eastwood Avenue surface was deeded to the CPD by City Council action, have deteriorated. Some are missing, and at least two are now prone. Discussion ensued on what is best – replace them all, or remove, as currently, it looks terrible. It was noted that since their installation, fencing has been installed, likely negating their need.

John O’Connell made a Motion to ask the CPD to remove all the bollards and repair the parkways. Motion seconded. After discussion, Motion approved. Peter will approach the CPD on this.

Jacob: No report

Sunken Gardens: No report

Buffalo: No report

Stewardship:

- The natural plantings behind the Henry Horner Monument were removed last fall, and CPD promised to replace. This has not happened yet.
- John O’Connell said Friends of the Parks has not announced the date of the 2019 Earth Day, but it will likely be April 20. He will reach out to them to confirm and register. We once again hope to have all 5 parks stewarded that day.

Communications:

- Amy is preparing a new updated brochure, and needs copy and photos in the next week. John O’Connell plans to use them in his concert mailing after February 20.

- Amy will create a worksheet where members can submit their content and functionality requests for a new website, from which she and Kevin can generate an action plan.

Concerts:

- John O'Connell is moving along nicely on planning for the 25th season of free concerts in 3 parks in 2019. We will open June 7 at RMPark with Old Town sponsoring the Mike Drassler Trio. RMIA has agreed to sponsor ManorBash 6/22. BrewFest will be 7/19, with HornerFest either 7/20 or 7/27. More shows through August. Still waiting to hear if Theatre Hikes is back, but likely. 1 show in Sunken Gardens. Piano recital 7/14.

John O'Connell made a Motion to approve the spending of funds on the season, with a revenue and expense budget of \$18,000. Motion seconded. After some discussion, Motion approved.

- John has also been recruiting new leadership for this committee as his possible successor in subsequent years. Recent meeting with Shelly Staat and Dan Pokorni. He will also chair a ManorBash Committee in February. John Friedmann will chair a HornerFest meeting in February. John O'Connell plans to begin his mail campaign early March.

Farmers' Market:

No report

Website:

- Peter is no longer receiving Pay Pal payment notices. They may have gone to spam. Kevin will look at this.
- Amy suggested members give her their committee goals/desires and she will generate an Action Plan template.

New Business:

- Peter mentioned a couple of new donations, including a \$500 anonymous.
- There will be no Family Valentine Dance this year.
- A short discussion ensued on the sunken sidewalks near Little Field House and near the river, and how they need correction. John Freidmann thinks the CDOT bike program will get these sections repaired.
- John Friedmann announced that the North River Commission is sponsoring a Mayoral Candidate Forum at Roosevelt HS on Tuesday, February 5 at 7 PM.

No other business presented, the meeting adjourned at 8:38 PM. The next meeting will be Wednesday, February 6 at 7 PM in the Field House.

Respectfully submitted: John O'Connell, for the Co-Secretaries.

**Horner Park Advisory Council
Monthly Meeting
Wednesday February 6, 2019 – 7:00 p.m.
Horner Park Fieldhouse**

Meeting Minutes

Attendees:

Peter Schlossman, President
Kevin Anderson
Cynthia Fox, Co-Secretary
John Friedmann, Vice President
Deb Groh
Gretchen Helmreich - Co-Treasurer
Daniel Honigman - Co-Secretary
Amy Jahnke, Vice President
Alan Mueller
John O'Connell
Diane Sutliff - Co-Treasurer

The meeting was called to order at 7 pm.

Approval of the Minutes – January 2019 - John O'Connell took minutes last month and will make changes from Erica's email to the minutes. **Peter moved to approve the minutes. John O seconded. Motion passed.**

Reports

- Treasurer's Report - Diane reported that it's been a very quiet month with nothing new to report. As of 1/30/19, we have \$17,353 in the checking account, \$115,144 in the savings and \$640 in PayPal. Diane reported that our Directors & Officers Insurance renewal is due. **Diane moved to pay the \$400 D&O bill. Peter seconded. Motion approved.**
- Dog Friendly Area - Erica was not in attendance. Peter reported that Baxter & Woodman submitted the 30% complete documents to the park district for the plans for phase II. The first of three submittal rounds are complete.
- Farmer's Market - Gretchen reported. Submitted permit for 2019 and received it 24 hours later. The vendor application is online and open. The calendar is June 8 - October 5, 2019. The bike path will impact the yoga area but they will move to the western side of the plantings in front of the fieldhouse.
- Concert Committee - John O reported about the start of our 25th season. The season is almost set for 2019 and some contracts are about to go out to acts. John is working to get ahold of the House Theater for the new season. He will be meeting with them in the next week and know more about the possibilities for a show. John's goal is the first week of March to do the mailings for the concert committee. Contracts are being drafted and goal is to be out within the next week. Permits are next on the list and will be submitted by the end of the month. Shelly and Dan are concert committee apprentices. Peter suggested that John work on a work plan of sorts to have a detailed list of to-do's for the work of that committee.
- Communications Committee - Amy presented the draft of the HPAC brochure. She asked those in attendance to review. She will send it to the group and compile all the feedback and send out final soon. Will be convening a subcommittee on the Manor Bash next week done in partnership with the RMIA on Wed Feb 13, 2019.
- Stewardship Committee - John O stated that Earth Day is April 27 and he will register everyone for all the parks. Amy said she would put a save the date. John F passed around the Openlands Grant and the Seed Grant to consider applying. John F will take the lead on

applying if it's feasible and will investigate to see if we want to come up with a plan. The Seed grant is \$500. Peter asked about funds to support the plantings in front of the field house. The park district contract is working to get the discount for plants and there is a rule that can not be a third-party vendor (HPAC is third party) to give them the money.

- Stewardship Committee - John O had to leave early so all stewardship notes are in other reports above. There was a brief discussion about the progress of the Horner Entryway Gardens.
- Communications Committee - Amy reported that we discussed redoing the website. She is going to send out an email to see what people want in the website. She also has drafted the brochure that is waiting for John O and concert committee to review for the final draft.
- Horner Fest/Horner Brewfest Committee- John F presented proposals to consider to get the event planning started. The dates are July 19 and 20, 2019. The first planning meeting for Fest 2019 committee is tentatively Feb 28, evening location TBD. That committee is looking for new members. John F proposed some ideas to come up with a preliminary budget for the weekends events. **Diane approves \$1,500 preliminary budget for John F to be able to do what he needs to do get permitting and insurance discussions under way. Peter seconded. Motion approved. Additionally, John F motioned to take the first \$3,000 profit from the weekend to go towards future Ash tree preservation. Cynthia seconded the motion. Motion approved.**
- Website Committee – meeting minutes online

Park Briefs

- Horner Park
 - NW Portage Walking Museum / Santiago X Earth Mound project - no updates
 - Nature Play Space - Peter said a meeting will be held next Monday to go over the general areas designated or most likely to have the nature play space go. They will do some preliminary planning in anticipation for a public meeting TBD later.
 - Irving Park Road fence replacement - Deb reported that it's on the rapid response list slated for the spring.
 - Mulch Path Along River - Some parts of the path are very soggy and needing to help with reinforcing the stability of the path and keep the mulch in place. We would like to get it addressed.
 - Garbage issues - There is a group with the DFA that cleaned up the dog friendly area recently. The location of the recycling cans and garbage containers is not placed very well and having them rearranged would be helpful. Deb noted that it could be done but that the garbage cans are frequently moved so it should be acknowledged that it's not a final solution. There were also some damaged cans that need to be replaced and Deb will remind the park about the request last year.
 - Lunch with the Bunny / Doggie Egg Hunt - tentatively April 13, 2019 - 11 - 1 pm for lunch with the bunny, 1 - 3 pm for Doggie Egg Hunt. Waiting for Erica for the confirmation for the DFA.
 - New tree on sled hill - Deb got a response from the park district and it was a commemorative tree in memory of a child that passed away. We have received emails from neighbors complaining about the placement of the tree. The HPAC is reporting the issues to the park district that it's concerned. We asked Deb to contact Barb about the placement and if there are any issues with moving the tree.
 - Issue with Tennis Court and Unleashed Dogs Inside - Amy had asked Deb about the tennis courts and dogs inside with concerns about the resurfaced tennis courts. After Deb reached out, the issue is not their paws/nails but when they urinate/defecate on the new concrete cover. One dog owner addressed by Deb threatened her and cursed at her for asking him to remove his dogs from the tennis courts.

- Deb provided updates on park staffing to the HPAC. There have been staffing concerns with health issues and staff moving to other parks, so the Valentine's Day Dance is not happening in 2019.
- The The Horner Park Baseball Association applied for a grant with the Chicago Cubs and their Cubs Care Charities to have the field work done in the spring and the fall.
- Ravenswood Manor Park
 - Tree replacement / grass reseeding - We have requested trees from Barb Wood from the park district. HPAC requested that the broken wooden bollards and their foundations be removed and not be replaced.
- Jacob Playlot - no report
- Sunken Garden - no report
- Buffalo Park - no report

New Business

SPARK Montessori opens on Monday, Feb 11 and Wed 6 pm is the ribbon cutting and open house.

Announcements

- Earth Day – April 27
- Chicago River Day - May 11

Attachments

- Minutes from January 2019 meeting (under separate cover)

Next Monthly Meeting
March 6 @ 7:00 pm – Horner Park Fieldhouse

**Horner Park Advisory Council
Monthly Meeting, Horner Park Fieldhouse
March 11, 2019**

Attendees:

Peter Schlossman, President, presiding
Kevin Anderson
Erica Beutler
John Friedmann, Vice President
Amy Jahnke, Vice President
John O'Connell
Deb Groh (CPD)
Stacy Anti (CPD)

Meeting called to order 7:04 PM

MINUTES:

The minutes from the February 6th meeting were approved with corrections

TREASURER'S REPORT:

Treasurer Diane Sutliff sent reports in advance, but was not in attendance for a presentation.
(Subsequently provided by Peter): As of 2/28/19:

\$16,396.76 in Checking

\$115,197 in Savings

\$704.42 in PayPal

Total \$132,298.83

Funds Allocation:

DFA \$67,467.19

HPAC DFA promise \$15,000

General Funds: \$49,831.64

Total: \$132,298.83

We have an insurance premium due.

Summer Concerts:

John O reports the campaign has begun, with the direct mail out, email out, and money starting to arrive. Facebook will soon be posted, and a posting schedule for emails and Facebook will be developed. We will coordinate with Amy on her Communications chart. Permits for the Ravenswood Manor and Sunken Gardens shows have been submitted; still needed is completed partnership agreement between HPAC and CPD.

HornerFest/Horner BrewFest: A brief discussion on layout of BrewFest, but most of that discussion was tabled until later in the meeting.

Farmers' Market: No Report

Dog-Friendly Area:

We received comments back from the Chicago Park District on the 30% plans for the Phase II build which were submitted by the engineering firm last month. Peter and Erica will meet with the engineering firm and the Water Department on March 14th. 50% drawings will be submitted to the Park District by the end of the month.

DFAC is doing a small fundraiser with the Chicago Wolves; a portion of ticket sales to 3/30 game will help the DFA if mention DFA when advance purchase through designated agent.

Volunteers are needed for the Doggie Egg Hunt on 4/13. Urban Pooch could not do agility course this year, looking for another company to run. Otherwise event will be same as in past.

The Calendar Contest will be done again in the summer, and the online auction this fall.

Park Briefs:

Ceramics instructor:

Present instructor may retire or go part time. The job opening cannot be posted until we know her status. HPAC expressed their concern that when the position becomes available it should be filled expeditiously and with an instructor who has ceramic expertise.

Walking Museum: No report. There is a fundraiser soon, in conjunction with the Field Museum.

Nature Play Space discussion: Postponed until 4/27, 2-4 PM. Peter will reach out to local organizations for input and participation.

Irving Park Road Fence replacement: Soon

There are several new garbage cans at Horner. The Christmas tree pile on California parking lot has been removed. The two trailers used for McFettridge equipment were temporarily in the Horner Parking lot for the Winter; they will be gone soon.

The Mulch path along the new river trail has erosion issues and needs better mulching or planks to keep people from walking trampling the plantings beside the path. John F. will report to CPD.

A discussion on the sinking sidewalks at Horner and which should be replaced.

Lunch with Bunny: Diane will be shopping with Erica. Cynthia is seeking free pizza.

Motion: Amy made a motion to approve an advance of \$700 for Lunch with Bunny expenses (we expect to make this back and more with ticket sales). Seconded by Kevin. Motion passed.

A short discussion about next year's event my use glow-in-the-dark eggs.

CPD agreed to move the new tree on the sled hill after they inform the donor and when weather permits.

We will not apply for the Friends of the Parks Seed Grant this year.

We will not apply for a Correcting Communities grant this year

John Friedmann will work on an Openlands grant for trees along California and Ravenswood Manor Park North Point.

The contractor for the Irving Park bridge reconstruction was given a notice to proceed on 3/11 and CODT expects some construction activity to begin later this month. A more complete schedule will be sent to HPAC in the future.

The grass in RM Park is taking. The fence is still up. The order to CPD to remove and patch over the bollards has been submitted.

Jacob Park: No Report

Sunken Gardens: No Report

Buffalo Park: No Report

Earth Day and River Day: John O will coordinate, looking for captains at all 5 for Earth Day (Bea Tersch will do Jacob for ED).

Communications: New Brochure is completed – looks great! Thanks to Amy.

Website: Amy has also sent out a chart asking for recommended changes on the website.

BrewFest: July 19, relocating from tennis courts to area that is the Farmers' Market.

HornerFest: A brief discussion on possible movies – John F would like a "Space" theme. Both topics were discussed off-line after adjournment.

The next meeting will be Wednesday, April 3 at the Field house at 7 PM. No further business, the meeting adjourned at 8:12 PM. Respectfully submitted: John O'Connell, for the Co-Secretaries.

**Horner Park Advisory Council
Monthly Meeting
Wednesday April 3, 2019 – 7:00 p.m.
Horner Park Fieldhouse**

Meeting Minutes

Attendees:

Erica Beutler
Cynthia Fox
Amy Jahnke, VP Communications
Emily Meizis, Spark Montessori
John O'Connell
Alan Mueller, RMIA
Peter Schlossman, President
T.J. Sesion
Diane Sutliff, Treasurer
Michael Thompson
Yolanda Ohera Thompson

The meeting was called to order at 7 pm.

Approval of the Minutes – March 2019 - John O'Connell took minutes last month and will make changes from Erica's email to the minutes. **Peter moved to approve the minutes. John O seconded. Motion passed.**

REPORTS

- Lunch with the Bunny - Deb is asking for extra \$450 for water, juice boxes and cupcakes and pizza. Motion to spend the amount. Peter moved to spend the money. Diane seconded. All present in favor.
- Concert Committee - John O'Connell reported that they were working on 25th season in Ravenswood Park, Horner Park and Sunken Gardens. Campaign literature is in the mail on March 7 to neighbors and sponsor prospects. Twenty five businesses cash or pledge \$8670 in cash and pledges which is the 49% of our goal. Old Town School of Music, John Cullerton, and RMIA are all current pledged sponsors. John passed around sponsorship packets for folks who want to approach certain neighborhood establishments. All permits are in with the park district. Partnership agreement is completed and with the alderman's office. Partnership agreement is completed and submitted to CPD. The alderman's office has been approached for street closure permits for ManorBash. John suggested that we advertise the concerts in the Manor News. He would look at making an ad coming out of concerts budget. Finally, he noted that Deb submitted the concerts as part of night out in the parks, permit with the park district and partnership agreement this week.

- Horner Fest/Brew Fest - John Friedman was not there to report. Peter Schlossman talked about the plan to fence off the front area of the park directly west of the entrance to the field house. Park district does not seem concerned. The next committee meeting is on April 11.
- Farmers Market - Gretchen was not at the meeting. June 8 is the first farmers market of 2019. Peter also noted that Lauren is the new yoga instructor at McFetridge and has agreed to do yoga this season.
- Dog Friendly Area (DFA) - Erica Beutler was at the meeting to report. She reported that the contacts at the park district changed to Michael Lange, as our new liaison. They went over the 50% drawings in a meeting with Michael. Everything was moving nicely along. The Egg Hunt is lining up nicely with vendors and entertainment. They moved the event to between the basketball court and the bike path a bit further from the field house not to conflict with Lunch with the Bunny event. For fundraising, there will be a calendar contest in May and another auction in September. Also, the selling the engraved pavers may be approved soon.

PARK BRIEFS

- HORNER PARK
 - Ceramics Program
 - Instructor position - Diane talked about the impending departure of the current ceramics teacher. Peter suggested that he write a letter to suggest that the position announcement start advertising the position to get filled sooner rather than later to let the park district know we are committed to continuing the program with a strong and experienced ceramics teacher. The HPAC has invested a lot of money into equipment into that program and want it to continue.
 - Purchase of Clay Extruder Parts - An expense request came from the ceramics program to spend \$269 to purchase a die set and expansion box that will allow increased sizes to be produced through the extruder. **Diane Sutliff made a motion to approve the expense. Cynthia Fox seconded. All approved.**
 - Northwest Portage Walking Museum - They are having a reception at the National Veterans Art Museum on Thursday, April 4. The team needs to submit drawings to the park district for approval
 - Nature Play Space - There will be a meeting on April 27 at Horner Park for a community meeting to discuss. Advertised widely to get buy in on the idea and solicit new ideas for how best to create the nature play area.
 - Mulch path along the river - No report.
 - Lunch with the Bunny/Egg Hunt - Talked about earlier
 - Openlands Tree Grant - Planting day is April 20th and 24 trees will be planted between the HPAC parks. Three trees will go to Ravenswood Manor Park along the alley and the rest on California parkway at Horner. We need to solicit volunteers to help the efforts. Target, Home Depot, Walgreens and ComEd were suggested to see if they have corporate days for employees.
- RAVENSWOOD MANOR

- Grass seeding, and fence put up. Leaves are all raked up. John cut the grass on the east side of the park. Nature trail will be patched up. Litter, raking up. Too many volunteers will be defaulted to other parks.
- John O'Connell cleared the ornamental grass from the gardens.

COMMITTEE REPORTS

- STEWARDSHIP COMMITTEE
 - Neighbor organized a cleanup along the river. Tess Smith-Messa started the Ringo's Team (duck that had the plastic can things stuck around neck).
 - All five parks are being offered on Earth Day - Horner, Ravenswood Manor, Buffalo, Sunken Garden,
- COMMUNICATIONS COMMITTEE
 - Amy sent around fliers for upcoming events with other things coming around
 - Website redesign continues and asked people to review the list of current content and audit them. New ideas on the Google doc by Friday, April 19. Amy will reshare the document to the group.
- WEBSITE COMMITTEE - No report.

NEW BUSINESS

ANNOUNCEMENTS

- NW Portage Walking Museum Benefit - April 4
- Lunch with Bunny / Doggie Egg Hunt - April 13
- Openlands Tree Planting Day - April 20
- Nature Play Space - Public Visioning Session - April 27
- Earth Day - April 27
- Chicago River Day - May 11
- It's Your Park Day - June 1
 - Looking for ideas for a project for that day. Ask Deb about field house ideas.

The Irving Park Underbridge Connection is happening and construction fences are up. Should expect to be there for two years.

**Horner Park Advisory Council
Meeting Minutes
Wednesday, May 8, 2019**

Attendees:

Peter Schlossman, President
John Friedmann, Vice President
John O'Connell
Diane Sutliff, Treasurer
Alan Mueller, RMIA Rep
Deb Groh, Park District Supervisor
Erica Beutler
Luna Edward
Kevin Anderson

Meeting was called to order.

Minutes:

April meeting minutes were approved.

Treasurer's Report, Diane Sutliff Reporting:

- Financial worksheets provided by Diane under separate cover reflect balances as of April 30 2019.
- Extruder received and installed in art room.
- FifthThird Bank bought MB Financial so may see some changes to banking.

Concert Committee, John O'Connell Reporting:

- Goal to raise \$17,500, up to about \$13,000 now so in good shape, about \$1500 outstanding.
- Expect to put \$1000 toward new sound system if get close to funding goal.
- John Friedmann to connect with new 33rd ward officer, Chris Poulos, re sponsorships for concert program and Hornerfest.
- County Commissioner Bridget Degnen took out an ad, as did many other area politicians.
- Waiting for People's Energy to respond.
- Narloch Piano Recital accidentally left off of concert schedule flyer but that has been corrected.
- John Friedmann in talks with Shakespeare's Motley Crew about doing two performance mash ups.
- Programs going to print May 25th so please help get final ads in soon.
- Deb confirmed that Porta Potty and banners have been requested/ordered.

Hornerfest Committee, John Friedmann Reporting:

- Tickets will go live on May 15th, as will volunteer sign up site.
- TULIP policy rates up, John is looking into other insurance options.
- New fence quote includes installation, better price, but we still have to take down Saturday for Farmers Market.
- Diane confirmed that HPAC has already approved \$1500 for preliminary spending for Hornerfest. John said that good for now, but would be making additional funding requests shortly.
- John will get revised budget to Diane.
- Working on Park District permit and should be ready to submit next week
- Karaoke group enlisted for Saturday, getting line up together.

Farmer's Market, Peter reading in Gretchen Helmreich's Report:

- Planning is going well. Will open June 8th, 2019. Last market October 5th, 2019.
- Deb noted that Pumpkin Patch will be held October 5th, 10-2. Farmers Market may want to alert vendors to bring more food.

Stewardship Committee:

- *April 20th tree planting:* JF reported that went very well. About 50 volunteers helped plant 29 trees (six at Ravenswood Manor Park along alley, and 23 at Horner along California). Challenge now is to keep watered. John has receipts for coffee and pizza. Thank you to John Friedmann and Openlands for getting the trees.
- *Earth Day:* JO reported that every park was covered, captains did a great job. Weather was poor so only worked for a couple of hours. Cynthia and Sarah going to do follow up work at Ravenswood Manor Park. **Motion for \$300 for Manor and Buffalo park planters was approved.** John hopes to buy from the Manor Garden Club plant sale. Shout out to Susan Davenport who has been working hard to make Buffalo Park look great.
- *Front Garden at Horner:* Order in with contractors, planting planned for mid-May, HPAC to write check to Chicago Park District Comptroller for cost when get invoice from Midwest Ground Cover for Bogden's work. Up to \$5,000 has already been approved by HPAC. This does not include bulbs. Work is on target, waiting for warmer weather and seasonal workers to start.
- *North Point Manor Park:* Barb Wood said no to Park District putting tree there. HPAC to discuss whether it still want to do
- Going to move lilies from Buffalo to Ravenswood Manor Park alley. Julia Smith volunteered to water new trees – and lilies—at Manor.

Dog Friendly Area Committee, Erica Beutler Reporting:

- The Doggie Egg Hunt went well. Over 250 dogs, made \$2750. Big thanks to Deb and team as well as DePaul kids.
- Received Park District comments on our 50% submittal. Our engineer has taken them under consideration and we are working to get the Park District the next set of revised drawings for review soon.
- Discussed water line issue. Deb to see if we can get the fountain at the dog park to be included in list of fountains to be replaced at Horner. Park District has 5-year plan to remove or replace 700 water lines connected to lead-tainted fountains in its parks. Horner currently has 11 fountains and we believe that 3 are slated to be replaced, presumably the ones that are now running continuously. When originally conceived DFA plans the water line out to Irving Park was active. Agreed that would not be among most used fountains before DFA, but DFA installation changes the equation.
- Calendar contest will start in May, will have monthly table at Farmers Market, and hope to start selling engraved pavers and dedicate other items such as benches soon, pending Park District approval.
- **Exciting news from John Friedmann:** John met with Alderman Mell to discuss whether there were any remaining menu funds that could be directed to our parks to fund further improvements before she left office, and the Alderman found \$29,739 which she allotted to the Dog Park project. Thanks to John for taking the initiative!

Park Briefs, Deb Groh Reporting:

Horner Park:

- Horner is finally full staffed again, new rec leader and new hourly attendant. Also new landscaping foreman is doing great job! He is aware of leaf problem collecting along split rail fence and is working on it.
- *Pumpkin Patch* is back this year. October 5, 10-2
- Park District concessions asked Deb if Horner would take two clothes recycling bins. HPAC not receptive to idea and Deb said would pass along our concerns.
- *Ceramics Instructor position:* HPAC sent letter to Stacey Anti and received reply. HPAC still seeking timely replacement. Deb Groh said they are on the same page.
- *NW Portage Walking Museum/Santiago X Earth Mound Project:* [Post meeting notes from John Friedmann - - The latest Earth Mound proposal is being reviewed by CPD before sending to USACE for their approval. The Chicago Public Art Group and the American Indian Center have received additional grant funds, and are discussing hiring a general contractor at a discounted rate to perform the work.]
- *Ash Trees:* [Post meeting notes from John Friedmann- Ash tree treatment is tentatively going to take place after trees have fully leafed out in late May. They have to be measured beforehand to get a final quote.]

- *Nature Play Space*: A community meeting was held on April 27th. The weather was awful and though the meeting was sparsely attended it went well, valuable input was received and progress was made on design ideas. Next steps: Peter to talk to Sean Shaffer, usage surveys need to be done (we believe 6), and signatures need to be collected (we believe 12). Erica Smith attended and subsequently offered photos and notes from her visits to other nature play space areas. **Motion for \$150 for Nature Play Space meeting print costs was approved.**
- *Wood chip replenishment at river path*: John Friedmann working on that. Diane talked about Ronan Park path and Walking Stick park as examples. Erica mentioned new path at River Park and signs posted at nature trail entrances along Ronan park that show partnership between Chicago Park District and Nature Conservancy to clean and enhance the trail. Posters announcing work days for the season at trail heads and support from CPD and NC. Maybe we could do something similar. Erica forwarded photo of signs to Peter, Deb and John for any follow up.
- Lunch with Bunny and Doggie Egg Hunt – “Awesome!” – D.G. HPAC would like to thank Deb Groh and her staff and all of the volunteers who helped make these events such great successes.

Ravenswood Manor Park: See Stewardship notes. RMIA asked Deb about putting holiday lights at Manor this winter. Deb will get more info about that. But if do, she is already thinking of holiday events to do there: sleigh rides and hot cocoa.

Jacob Playlot: No Report

Sunken Garden: No Report

Buffalo Park: No Report

Communications Committee:

No report, but Peter noted that Amy had created and distributed a run down of HPAC events for May that was well received. Would be good to do monthly.

Website Committee, Kevin Anderson Reporting:

- Explained that he set up an alert to indicate when system down
- No updates made to website yet

New Business:

- **Recognition for Deb Mell**: Everyone in favor, just need to figure out what want to do. Suggestions included: framed picture, plaque, planting a tree, honorary
- **May 14th On the Table Event**: discussion held as to whether we want to organize and register for this Chicago Community Trust event. Theme this year is “Letter to the Mayor.” No one volunteered to take this up.
- **HPAC Meetings**: Discussion whether Wednesdays still best day for meeting, decided to stick with for now.

Announcements:

- Chicago River Day – May 11 John Friedmann organizing. Deb Groh working on getting mulch, wheel barrows, rakes, etc.
- **Next monthly meeting: June 5 @ 7 p.m. – Horner Park Fieldhouse**

**Horner Park Advisory Council
Meeting Minutes
Wednesday June 5, 2019**

Meeting attendees:

Daniel Honigman, Peter Schlossman, Gretchen Helmreich, Jason Sperling, Emily Meizis (Spark Montessori), Nina Twanow, Jackie Aguilar, Alan Mueller, Amy Jahnke, Diane Sutliff, John O'Connell, James Martin, John Friedmann

- **New attendees:** James Martin and Nina Twanow

Meeting was called to order.

Minutes: May's meeting minutes approval vote was tabled.

Treasurer's Report (Diane Sutliff Reporting):

- Concert Series money coming in; DFA money coming in
- DFA expenditure for roughly \$10K
- Staying with current bank, Fifth Third, because no compelling reason to switch, given the complexity.
 - John O'Connell to share branch manager details with Diane
- Full balances in Balance Sheet dated 5/31/19.

Farmer's Market Report (Gretchen Helmreich reporting):

- First 2019 market on June 8.
- 18 market days in 2019, ending October 5
- Nine people on the committee this year
- New vendors include: cupcake vendor, energy bar maker, compost services provider, Avrom Farms (replacing Mint Creek as meat vendor)
- Gretchen will send full financials to Diane, but PayPal payments in as expected
- Hasn't done formal call for volunteers, but could use some
 - Two people per market, especially with setup and take-down.
- Will have Horner Fest table for two markets before
- Grass not coming in as planned. Amy to take pictures of area and Peter to connect Gretchen to reach out to [grass guy - Bogdan?]

Concert Committee Report (John O'Connell reporting):

- Program books in mail
- First show Friday, 6/7
- Will be close to budget of \$17K; \$4K still outstanding, but should be coming in soon
- Postmortem to come for 2020 planning

- Can always use more volunteers
- Amy question: HP Jazz Fest same time as folk concert in Manor Park. Any chance to coordinate better? John: Will work better in future.
- Shakespeare's Motley Crew confirmed for Horner Fest (7/20) and the day after (7/21), both evenings starting at 5:30pm.

Horner Fest / Horner Brew Fest committee (John Friedmann reporting):

- Horner Brew Fest:
 - All permits in
 - Invoice for event application fee in. Peter Schlossman approved
 - Angelo's will be the glass sponsor; donated \$350 cash and a lot of froze (and cherries)
 - Other sponsors: People's Gas (\$1K), 33 Ward office (\$1k), Jaime Andrade office (\$1K or bounce houses + smaller cash amount)
 - Still working on Twisted Hippo for beer on Saturday
 - Virtue Cider in
 - Need to finish selling early bird tickets. 75 sold, roughly \$2300 made so far
 - Received permit to sell t-shirts
 - John O. to give John F. Lisa's information to possibly design shirts.
- Horner Fest:
 - still needs more volunteers, who will receive free drink tickets
 - Still finalizing band, but the movie is set
 - Diane knows someone w/ band "The Blisters"; will connect with John F.
 - Potential ribs food truck for Friday or Saturday
- Committee meeting next Wednesday, 6/12, 7pm @ John's House

Stewardship Committee (Peter Schlossman reporting):

- Horner Park:
 - It's Your Park Day:
 - Mulched trees, pulled up some netting, did not transplant sapling trees away from water because no truck
 - James Martin has truck; will connect with Peter to coordinate
 - Henry Horner Monument: Plantings in process
 - Side notes:
 - Losing some trees with too much water lately
 - Issues with people letting dogs off leash in the nature area. Peter asked question about adding signage - tabled for subcommittee.
- Manor Park: Planted trees
- Buffalo Park: Plantings doing OK; Amy with question about mulch loading spot

Dog Friendly Area Committee (Erica not present, but email report pasted below):

- Nothing new to report on Phase II progress. Awaiting park district response on 95% submittal as you know. We hung a new banner in DFA to remind people about Phase II and to donate. Volunteers cleaned up the DFA last Saturday. Things in good shape. Even have some grass growing there now.
- Calendar contest entries are in. Voting on FB June 3-9. Encourage people to vote. Hope to have calendar printed by the end of the month.
- We are still accepting volunteers for Ribfest if anyone wants to help June 14, 15, or 16. We get grant money for each volunteer shift covered.
- Looking forward to being at the Farmers Market this weekend.
- Starting to collect donations for online auction in September. If anyone has anything they are able to donate, it would be appreciated.

Park Briefs (multiple reports):

- Horner Park:
 - Ecuadorian Festival (Jackie):
 - Looking at August 10-11;
 - 8/10: setup 7am; event 12-10pm
 - 8/11: event 12-9pm; close down until 10pm
 - Event details:
 - Parade on Montrose towards Kimball
 - 24/7 security
 - Sell beer both days in general area (one entrance in/out); no separate or internal enclosure
 - Motion to approve, contingent on parameters (e.g. dates/time)
 - Peter moved, Diane seconded, all in favor. **Motion passed.**
 - Neighborhood parking issue
 - Issue with construction (e.g. new water, sewer pipe + Peoples Gas all at once) creating parking issue for nearby residents
 - 33rd ward office is OK; reached out to Deb to confirm. 17th police district OK with it.
 - Park District now talking to Department of Revenue
 - John printed flyer to post
 - Use of baseball fields by non-leagues: nothing to report
 - Irving Park fence: Done!
 - Walking Museum: Moving forward; still submitting paperwork to Army Corps. Still some concerns about excavation and remediation, and staging area
 - Nature Play Space: Wants to do table at Horner Fest
- Manor Park:

- Just put trees in, but one might not make it
- Nothing on the idea of Christmas tree lighting
- New planters soon? (Suzanne and Sarah on it)
- Jacob Playlot: No report
- Sunken Garden: No report
- Buffalo Park:
 - Will plant planters (Suzanne and Sarah)
 - Need to submit receipts for reimbursement

Communications report (Amy Jahnke reporting):

- New MailChimp policy on free accounts
 - Can use existing lists for volunteer lists
 - Amy will continue to investigate and report options for July meeting
- Goals:
 - Wants to produce meeting summary to share three days after meetings
 - Half-page flyer this year, promoting concerts, Horner Fest, Kids Day, etc.
 - Put sponsor logos in emails as part of marketing efforts. (To coordinate with John O.)

Website report (Kevin Anderson not present, but update via email summarized below):

- Still working on the website redo list of features we need to preserve, (e.g. existing links) and how to go about that. Will add it to the Redo Google Doc ASAP.

New Business:

- Deb Mell Recognition:
 - Letter turned out well.
 - Tree planting at Horner - John F. to identify spot and approach Chicago Park District memorial tree division for permission

July meeting moved from July 3 to July 10, 7pm @ Fieldhouse

Meeting adjourned.

**Horner Park Advisory Council
Monthly Meeting
Wednesday July 10, 2019 – 7:00 p.m.
Horner Park Fieldhouse**

MINUTES

Attendees:

Kevin Anderson
Cynthia Fox, Co-Secretary
John Friedmann, Vice President
Daniel Honigman, Co-Secretary
Amy Jahnke, VP Communications
Emily Meizis, Spark Montessori
Peter Schlossman, President

The meeting was called to order at 7:00 pm.

Approval of the Minutes – May & June 2019:

The minutes from the HPAC's May and June 2019 meetings were sent to the email list by John O'Connell. **Peter moved to approve the minutes from the May and June 2019 meetings. Daniel seconded, all approved.**

Reports

- **Treasurer's Report**
 - Financials: Diane sent the financials via email although could not attend the meeting.
- **Concert Committee**
 - Manor Bash Report: The 25th Season of free shows continues. We had a successful ManorBash weekend highlighted by the Hokulea Polynesian Dancers, and a full day of fun events and music. The Series continues with several more shows planned in Ravenswood Manor Park, as well as HornerFest.
- **Horner Fest / Horner Brewfest Committee**
 - John Friedman said our current tickets sold are 218. He also provided fliers for both the Brewfest and the Horner Fest. Our ticket revenue currently is set to cover all of our expenses. 16 confirmed breweries and 10 maybe's as of today. We are still looking for volunteers for Saturday. Setup at 3 pm to help setup is critical and tear down at 9 pm. Volunteers will get two free drinks for their effort on Saturday.
- **Farmer's Market**
 - Peter reported that the market seems to be going very well. No report from Gretchen before the meeting.
- **Stewardship Committee**
 - Manor & Buffalo planters: Sarah and Peter planted the planters at both parks.
 - Gardens at Horner: Amy said she would talk to Diane about a watering schedule. Bogden has finished the plantings and the gardens are looking spectacular.
- **Dog Friendly Area**
 - Erica sent a report. We have received the Park District's comments on the 95% complete set of engineering drawings. We are working to address their concerns and to make any required changes to the drawings now, and hope to have a final set prepared for submission by the end of the month. The Park District will not put the project to bid until we have raised the estimated cost of construction which is approximately \$250,000. To that end, we continue to fundraise. The 2020 Dogs of Horner Park calendar is off to print and we expect to have them available for sale in a couple of weeks. The online auction will be held September 15th-22nd, contributions are welcome. Our June day at the Farmers Market went well and we are looking forward to setting up again on July 27th.
- **Park Briefs**
 - **Horner Park**
 - Parking for HP East residents: No one has received a progress report on this issue for the park district so the issues is stalled.

- NW Portage Walking Museum / Santiago X Earth Mound project: working to raise money for the effort.
- Nature Play Space: The Play Space committee will participate in HornerFest, bringing small pieces to demonstrate how a Nature Play Space would work.
- Misc. repairs: split rail fence, bench, garbage cans, pavement - Repairs have been reported to Deb. The split rail fence is broken in a few places. It was suggested to move some of the fence that being climbed over on homemade paths and moving it to replace the broken pieces.
- Port-a-Potty explosion: The main biohazard issues were cleaned up after the explosion.
- Overturned dumpster complaint: The dumpster reported was a large cart that was dumped over and left from the remediation crew since the work was done.
- All the ash trees were treated and should be good for the next three years. They were able to work within our \$7,500 budget.
- **Ravenswood Manor Park:** no report
- **Jacob Playlot:** no report
- **Sunken Garden:** no report
- **Buffalo Park:** no report
- **Communications Committee**
 - Amy said she would send out the email again and push out the volunteer needs for Brewfest/Horner Fest and the concerts. Pumpkin patch is the last farmers market of the year and will be the first weekend of October. No updates to the most recent black and white event flier. Discussions about flyer ideas for the fall.
- **Website Committee:** no report

New Business

- Recognition for Deb Mell: Discussions continue about ways to show thanks to our former alderman and her family as longtime park supporters.

Announcements

- Horner Brew Fest: July 19
- Horner Fest: July 20

HPAC will not hold an August 2019 Advisory Council meeting. The next monthly meeting will be September 4 @ 7:00pm at the Horner Park Fieldhouse.

**Horner Park Advisory Council
Monthly Meeting
Wednesday September 4, 2019 – 7:00 p.m.
Horner Park Fieldhouse**

MINUTES

Attendees:

Peter Schlossman, HPAC President
Amy Jahnke, HPAC VP (Communications)
Diane Sutliff, HPAC Treasurer
Daniel Honigman, HPAC Co-Secretary
John O'Connell, HPAC Concerts Committee Chair
Erica Beutler, HPAC DFA Committee Chair
Alan G. Mueller, RMIA
Emily Meizis, Spark Montessori
Deb Groh, Horner Park District Supervisor
Larry Hodak
Terri Versace
Anne Marie Mitchell

The meeting was called to order at 7:07pm.

Approval of the Minutes: July 2019

The July 2019 minutes approval was tabled until all feedback has been provided.

Introductions

As there were some newcomers to the meeting (Ann Marie and Terri), everyone introduced themselves.

Reports

Treasurer's Report:

- Diane reported July and August numbers. Financials reported under separate cover, and reflect numbers as of August 31, 2019.
- End of HPAC fiscal is September 30; there are still outstanding items, including now four miscellaneous deposits (possibly related to the Farmer's Market), and we're still owed some outstanding payments. Hopefully everything will be resolved by 9/30.
- Question about the DFA promise money, which was committed in 2014 to the DFA Committee.
- Final Horner Brew Fest (Friday) net: \$5840; final HornerFest (Saturday) net: \$1350 - both good considering the weather.
- John O: Concert Series and Horner Fest sponsorship money still coming in; Peter and/or John Friedmann will follow up with the 33rd Ward again to inquire about partial payment prior to end of HPAC's fiscal year.
- Peter: Question about the AllState matching program. Will discuss with Diane offline.

Dog Friendly Alliance Committee Report:

- NOTE: Moved up earlier in the meeting from originally scheduled spot to accommodate Erica's schedule
- DFA made \$500 from RibFest
- Broken hinge for gate was an inferior, non-specified product that was substituted by the contractor. It was fixed - albeit with a low-quality hinge. It should be replaced soon with a better hinge that can withstand the wear and tear, and shouldn't cost any extra money.
- Calendar sales are going well; there will be some available for purchase at the September 14 Farmers Market
- The DFA auction will launch on September 15; there will be 75 items total available for bidding
- Construction drawings haven't been returned; the DFA is getting feedback on them, and will make a formal request to the two aldermen representing nearby Wards: Rossanna Rodriguez (33rd) and Matthew Martin (47th).
 - Money must be pledged to start the Phase Two build bidding process + start construction in Spring 2020.
- Discussion about the Fall Nature Fest, hosted by Cook County Commissioner Bridget Degnen
 - September 14, 12pm @ LaBagh Woods
 - Opportunity for DFA to raise money by "selling" the beer provided by Lagunitas Brewing; however would need to obtain proper permits and Dram Shop Insurance
 - Side Note: Friends of the Forest Preserve doing similar event on 9/28
 - Motion to approve that HPAC and the DFA participate; HPAC applies for licenses and insurance to participate in the event, with proceeds going to the DFA.
 - Erica motioned, Amy seconded. All in favor. **Motion passed.**
 - Peter to sign necessary documents ASAP for Erica.

Concert Committee Report:

- Successful 25th season
- John mentioned that while this is his last year as committee chair, he will continue to be involved and assist with the transition. As such, he's prepared a task list and calendar for whoever will be taking over his duties.
- John read a prepared statement about his time running the Concerts Committee, titled "25 Years of Summer Concerts: A Tradition in Transition," a portion of which should appear in an upcoming RMIA newsletter.
- There will be an October meeting to discuss the transition with the Concerts Committee.
- Motion to formally thank John for all of his hard work on the committee.
 - Erica motioned. Daniel seconded. All in favor. **Motion passed.**
- John will be hosting a season "wrap" party at his house (4530 N. Mozart) on September 22 in the afternoon (likely 3-5pm)
- Motion to allocate up to \$600 for food and drinks for the party.
 - John motioned. Diane seconded. All in favor. **Motion passed.**

Horner Fest/Horner Brewfest Committee Report:

- Brewfest and Horner Fest both did well, despite the heat and inclement weather.
- Lesson learned with gate and the market, and to remove more (or all) fencing before the Farmers Market on Saturday morning to facilitate easier Farmers Market setup.
- John Friedmann to set post-event recap meeting. (Date TBD)

- Deb noted that at the end of Brewfest, more direction was needed for volunteers regarding where items were to be stored. She requested a task list for breakdown be created several before the event and provided to her for input on where items (e.g. tables) could be stored.

Farmers Market Report (provided via email by Gretchen Helmrich):

- It's been a great year for attendance. Lots of folks coming out to support the market this year. Our new vendors are doing well and are happy. Jim Armstrong (Armstrong Farm, usually next to Tamales Express) hasn't been at the market much this year. He's having a terrible farming season. We hope he's able to come back, if not this season, then next. There are only 5 markets left this year - we are open through October 5. And please spread the word that Kids' Day is coming up Saturday, Sept. 14! Please email farmersmarket@hornerpark.org with any market questions, concerns, etc.
- In-person discussion item from Deb: Deb to reach out to Gretchen to discuss details regarding the Horner Park pumpkin patch event (10/5 from 7am-2pm), and getting vendors to stay later and bringing more to sell, and possibly including more food trucks.

Stewardship Committee Report (multiple reports):

- **Horner Park**
 - The person who was watering the trees on California Avenue finished his last day of work, and must still invoice HPAC for work performed.
 - Drawings for the NW Portage Walking Museum were sent to the Army Corps of Engineers
 - The next meeting for the Nature Play Space will be 10/13
 - There are various other repairs that must be made, including of the split-rail fence and the pavement.
 - Deb suggested reaching two courses of action: attending an upcoming CPD budget meeting, and to connect with Alderman Rodriguez about writing a letter of support for repairs, as it's a safety hazard and continues to cause more damage to the surrounding area.
 - A new ceramics instructor will be starting in two weeks; programming plans will come soon after
 - Emily shared photos from a Spark Montessori school outing, during which students watered the flower beds. This will continue to occur on a regular basis.
- **Manor Park**
 - Terri and Anne Marie attended about a possible tree dedication for their neighbor's daughter, who passed away.
 - John mentioned that while Manor Park already had many trees, there were other dedication opportunities available, such as a flower planter or a bench (perhaps with a decoration or inscription), or other park stewardship activities. Deb and Peter suggested contacting Barb Wood at CPD if a tree was the preferred direction.
 - Terri and Anne Marie expressed interest in exploring these opportunities, and will continue to be in touch with the CPD. They hope to submit the application form and fee shortly to begin the process in Spring 2020.
 - The fence by the Nature area must still be fixed. Peter suggested building some sort of "Lincoln Log"-type fence

- **Jacob Playlot:** No report
- **Sunken Garden:** The park will host the next CAPS meeting on 9/26 from 6-7pm.
- **Buffalo Park:** No report

Communications Committee:

- Committee continuing to work on website updates
- Peter asked about upcoming events, including the Turkey Trot and Pumpkin Patch. Deb is trying to determine whether Go Run, who organized last year's run, will be involved again this year.
- North River Commission banner sponsorship program. NRC will have banners available on Montrose from California to Kedzie. Cost to participate costs \$175 per post (two banners per), for a two-year sponsorship.
- Motion to spend \$175 to participate in the banner sponsorship program.
 - John O. motioned. Peter seconded. All in favor. **Motion passed.**

Website Committee: No report

Recognition for Deb Mell:

- John O. to invite Deb to "wrap" party; Deb to get her email address from Gina Munoz.
- Additional discussion around getting Deb some sort of potted plant or flower (e.g. orchid)

Nominating Committee: No report

New Business

- Ecuadorian Fest: issues with garbage, at least one noise complaint, group still owes permit fees from 2018 and 2019, and are being asked to pay \$5,000.

Motion to adjourn meeting.

- John O. motioned. Peter seconded. All in favor. Motion passed.
- Meeting adjourned at 8:56pm.

The next monthly HPAC meeting will be October 2 @ 7:00pm at the Horner Park Fieldhouse.

**Horner Park Advisory Council
Monthly Meeting
Wednesday Oct. 2, 2019 – 7:00 p.m.
Horner Park Fieldhouse**

MEETING MINUTES

Attendees:

Erica Beutler
Cynthia Fox, Secretary
John Friedmann
Deb Groh, Chicago Park District
Gretchen Helmreich
Rebecca Horrigs, Cook County Commissioner Bridget Degnen's office
Amy Jahnke, VP Communications
Emily Meizis, Spark Montessori
John O'Connell
Alan Mueller, RMIA
Peter Schlossman, President
Tyler St. Germain, new neighbor
Diane Sutliff, Treasurer

The meeting was called to order at 7 pm.

Approval of the Minutes – July and September 2019 - Peter Schlossman started the meeting with a need to review and approve the prior two meetings minutes. **Peter Schlossman moved to approve the July and September 2019 meeting minutes. John O'Connell seconded. Motion passed.**

REPORTS

Treasurer's Report - Diane Sutliff presented HPAC's FY 2019 year end financials since our fiscal year ending on September 30. After a brief report, Gretchen Helmrich mentioned that her expenses for the farmer's market were slightly off based on the reports presented. She said she would follow up with Diane after the meeting to clarify. Diane also presented the working document of ongoing expenditure requests from FY 2019. The list of requests was updated to reflect items spent in 2019 and others were moved to FY 2020. Additional items were mentioned to add to this working document including money to work on replacing the grass near the farmer's market again as well as money for proper fencing along the nature trail at Ravenswood Manor Park that is currently an easily deteriorating natural twig fence.

Farmer's Market - Gretchen Helmrich reported that the coming weekend is our last farmer market. This weekend is going to be pumpkins, petting zoo, pony rides, ect. and the market will be open until 2 pm. Our attendance this year has been great. Kids day was the best day way higher than 1,200.

Concert Committee - John O'Connell wrapped up our 25th season. He stated that we broke even after all is said and done. John is stepping down as chair of the concert committee. He is looking for new people to come to the committee to determine if we/how we will continue the summer concert program. John would provide details about fundraising, timelines and more to anyone in the future who might take the reigns of the program. The next meeting of the Concert Committee would be October

16, 2019 at John's (4530 N. Mozart) at 7:30 pm. Peter asked that we make sure to note that HPAC offers its sincere appreciation for JO and all of his work on the committee.

Horner Fest / Horner Brewfest report - John Friedmann reported Horner Brew Fest 2020 will be the Friday night after the Square Roots Festival which is tentatively the third Friday in July 2020. Horner Fest Committee has decided not to have the Saturday event anymore. No liquor because of a lack of interest, doubles our expenses. This year's event was only down 29 tickets from last year even with the dire weather. We are competing with the fests, block parties and other park events so we are not going to host the family event on Saturday. It's a very long weekend with both together but so the layout will be revisited. John F. will send updates to finalize the financial report for Brewfest to HPAC treasurer, Diane Sutliff.

Stewardship Committee - John O'Connell nothing much to report. John O mentioned that he would plan a day with Cynthia Fox within the next few weeks to reset the small nature path at Ravenswood Manor Park. Diane Sutliff reported that bulbs are going to be planted in the front of Horner Park soon and noted that park district staff are continuing to clean out and replant items in the front garden. Emily Meizis from Spark Montisori indicated that they may want to help with planting or other park activities since they are at the park daily.

Dog Friendly Area - Erica Beutler reported on the DFA. Saturday, October 5 would be the monthly cleanup at the DFA. She informed the council that work for the replacement hinges still needed to happen. She mentioned a variety of fundraising events: October 26 - 3rd annual Howl-o-Ween Party at Stay Dog Hotel on Rockwell from 10 am -12 pm; and, finally, November 2 - Paws & Pints at Lizards Liquid Lounge from 2 - 5 pm with a portion of proceeds going towards the DFA. Erica reported that the online auction ended raising about \$6,500. There was a small write-up on the dog park with Block Club Chicago. \$110,000 left to raise before the CPD will put the project to bid.

PARK BRIEFS

Horner Park

- NW Portage Walking Museum / Santiago X Earth Mound project - John F reported that there would be a ribbon cutting at the west end of the park on October 14 from 11 am - 4 pm
- Nature Play Space - Peter presented a new draft plan that will move the nature play area next to the existing playground.
- Security detail - The former security guard passed away. If anyone sees issues with people in the park, please let Deb Groh know. Keep reporting issues to Deb and 911 if there is open drinking or other illegal activities.
- Ceramics instructor - We have a new ceramics teacher, Stephanie. Classes start week of Oct 4

Ravenswood Manor Park

- Tree Dedication for Nora Leonard - no updates
- The wooden bollards along Manor were finally removed by the park district. Extra dirt was put in one of the low spots and can use some grass seeding.

Jacob Playlot

- Interest in them doing a concert in their park next year.

Sunken Garden

- 47th ward security event - Amy and John F attended the event. Lots of community support and discussions about community safety.

Buffalo Park - none

Communications Committee - none

Website Committee - none

Recognition for Deb Mell - next month

New Business

- CPD staff strike - Park District and the Chicago Public Schools could go on strike as soon as October 17.
- 33rd Ward Community Driven Zoning & Development initiative
- Memoriam for Liz Cleveland Boshardy - daughter of former HPAC secretary passed away in a tragic accident. Peter suggested we send something to show our support and send our condolences. Peter said he would write something on behalf of the council and sending them some sort of a food basket. **John O'Connell motioned to designate \$100 for a gift to family. Seconded by Amy Jahnke. Motion carried.**
- **Turkey Trot was mentioned as a future event. Diane Sutliff motioned to approve spending up to \$300 for turkey trot expenses. Amy Jahnke seconded the motion. Motion carried.**

Announcements

- Pumpkin Patch – Oct. 5
- Volunteer Appreciation Day - Oct 6
- Turkey Trot - November 23.

Attachments

- Minutes from July & Sept. 2019 meeting (under separate cover)

Next Monthly Meeting
Nov. 6 @ 7:00 pm – Horner Park Fieldhouse

**Horner Park Advisory Council
Monthly Meeting
Wednesday November 6, 2019 - 7:00 p.m.
Horner Park Fieldhouse**

Meeting Minutes

Attendees:

Kevin Anderson
Erica Beutler
Dana Dougherty, Greater Rockwell Organization
Cynthia Fox, Secretary (recorder)
John Friedmann, VP
Deb Groh, Chicago Park District
Abdulaha Guled, Hana Center
Gretchen Helmreich
Amy Jahnke, VP Communications
John O'Connell
Jay Mon
Chris Moran
Alan Mueller, Ravenswood Manor Improvement Association
Carson Poole, North River Commission
Peter Schlossman, President
Helen Slade, Territory NFP
Diane Sutliff, Treasurer

Approval of the October 2019 minutes - Pending a few nominal edits, Diane Sutliff moved to approve Erica Beutler seconded the motion. Motion carried.

REPORTS:

- **Concert Committee** - John O'Connell hosted a meeting on Oct 16 attended by a nice group of folks. We decided to meet again to determine the scope of the series. JO distributed the model of tasks and timelines. Next steps, folks agreed to move forward for a 2020 season at Ravenswood Manor Park and Sunken Gardens. The next meeting will be Wednesday, November 13 at 7 pm at Horner Park Field House.
- **Dog Friendly Area (DFA)** - Erica Beutler reported on the phase II progress and recent fundraising efforts. Those events included: Oct 26 Stay Dog Hotel hosted us for a fundraiser, Nov 2 Lizard's Liquid Lounge hosted us and we made approximately \$1,300 and WGN TV was there. No new fundraisers in the immediate future. The dog park itself is working on the new latches on the sections of the fence and it's been muddy due to the weather. Alderman Martin and Alderman Rodriguez were contacted about helping to fund the park. We are short \$108,000 of the \$250,000 required by the city. If we do

not get more funding by the end of the year, we will switch planning to a phase two and three to keep momentum on the project moving forward.

PARK BRIEFS:

- **Horner Park**
 - **NW Portage Walking Museum/Santiago X Earth Mount** - everything is ready to go but the ACOE permit. The project is out to bid and the goal is to be completed by next year. There was a nice article in the Chicago Tribune about the project.
 - **Nature Play Space** - Peter is waiting to hear from Sean Shaffer about pricing for the project proposed a month or so ago for the updated plans. Helen Slade from Territory not-for-profit was in attendance and expressed her interest. They are an after school matters program of high school students that work on planning issues and interested in getting more involved. She expressed that her thought would be onsite in the spring and do a design project in the park.
 - **Erica Beutler motioned to support the efforts of Territory and it's students to create a design project in Wendell's Garden. Amy Jahnke seconded. Motion carried.**
 - **Walk replacement** - Through a grant through the Cubs, the path by the warming station had some of it's walk replaced. It looks pretty nice and we are very happy to have had it repaired.
 - **Turkey Trot** - November 23 at 9:30 am. Registration is online already. Ready for social media and website next.
 - **Santa's Secret Workshops** - Dec 10 (3-5 yr olds), 11 (family), 14 (6 - 12 yr) for essentially transform into Santa's project with art projects for family for holidays. Idea tossed around to have pictures with Santa as a fundraiser. We need to come up with a budget for costume rental and photographer but it can be done offline.
 - **Craft Fair** on December 14 from 10:30 - 3:30 pm
 - **Farmers Market** - Gretchen reported that the net for this season was \$6,185 which is just shy of \$28,000 for all six seasons. Highest attended year for overall event attendance. We hit 1,000 a few different days even without a lot of programming. We were notified for an award the the Albany Park Chamber of Commerce Best of Small Business Awards. Please vote for us. We will have a season on 2020 and Chicago Park District permit applications are no line and we will have 18 markets again.
- **Ravenswood Manor Park** - No report.
- **Jacob Playlot** - Deb Gohr reported that the CPD will be putting new fibar (playground mulch) in the park if there is no snow/plowing in the next few days. Dana Dougherty from GRO mentioned that there is interest in trying to get some river access at the park.
- **Sunken Garden Park** - No report.
- **Buffalo Park** - No report.

COMMITTEE REPORTS:

- **Communications Committee** - No report
- **Website Committee** - Kevin Anderson reported that a new version of WordPress to consider moving the website into a better version and move our information. He will be working with Amy Jahnke to come up with a plan moving forward.
- **Stewardship Committee** - John O'Connell reported that he repaired with the help of Cynthia Fox a few weeks ago. Hoping it will last throughout the winter. We can start planning for a more formal fence for the nature trail at Ravenswood Manor.

NEW BUSINESS:

- **Investing in Communities** - We would refer people to them that and we would make some money. Peter will ask some of the people he knows about the opportunity to refer to benefit HPAC.
- **Community meeting for the sale of Ruby Cleaners and the Car Wash** adjacent to the park will be happening soon. There is no ground floor retail, 47 units, not enough parking for their residents.
- Kevin Anderson asked if we wanted to **submit the Horner Park Fieldhouse for Open House Chicago in 2020** to showcase the mid-century modern building.

OLD BUSINESS:

- **Recognition for Deb Mell** - Peter brought up a variety of ideas on how to acknowledge her contributions to the park.
 - **Peter motioned to empower Dianne Sutliff to get a \$250 gift card to REI for Deb Mell in acknowledgment of her contributions to the park. John Friendmann seconded the motion. Motion carries.**

Treasurer's Report - Diane Sutliff submitted documents to the council and sent via email. We need to get a few subcommittees to discuss issues with PayPal and Benevity.

Amy Jahnke motioned to adjourn the meeting. John O'Connell seconded. Motion carried.

December 2019 Next Meeting
Twisted Hippo, December 4th at 7:00 pm